



KCC MISSION STATEMENT: *The mission of the Keauhou Canoe Club is to educate our youth, our membership, and the community at large about Hawaiian culture, values, and traditions and to promote competitive and recreational outrigger canoe paddling and other water sports in historic Keauhou Bay. (Adopted by the KCC Board, 10/2009, and communicated on our KCC website.)*

KCC Bylaws Stated Purpose: The primary purposes of the CLUB are educational and athletic. The CLUB shall strive to revive, develop, and perpetuate Hawaiian culture and traditions through instruction and training in outrigger canoe paddling and related Hawaiian cultural activities

MINUTES BOARD OF DIRECTORS MEETING

DATE: Friday, July 9, 2020

PLACE: Keauhou Canoe Club Halau

BOARD MEMBERS PRESENT: President Terry Trinidad, Vice President Tom Campbell, Recording Secretary Jody Wheeler, Treasurer Vern Bieraugel, Membership Secretary Bill Armer,; Directors at Large; Jane Bockus, Noelani Campbell, , Ramona Crivello, Peter Lasich, Kalei Pasciuta.

Head Coach Dan Legler, Board Members Dick Roberts and David Case absent.

CALL TO ORDER: With a quorum present, President Terry Trinidad called the meeting to order at 6:35 a.m.

APPROVAL OF MINUTES: The minutes of 6/5/20, 6/15/20, and 7/3/20 were approved as distributed.

OLD BUSINESS:

COVID-19 Procedures: Cyrus Wagner of ISI Services, LLC (Alii Health Infection Prevention) talked to the board regarding our COVID-19 procedures if a paddler is identified as COVID-19 positive. What KCC set with our website registration and beach coordinator procedures will work well for peer tracing. He gave us a background of how the DOH works/doesn't work in this case. It is up to the club to do the peer tracing and to notify paddlers. Here's his suggestions on how we should/could handle this situation:

- Paddler would need to contact club
- Club would then notify all paddlers that were in the canoe with that paddler without naming the paddler, going back 14 days and encourage them to get tested.
 - DOH can set up the testing
 - Paddlers PCP can set up testing
- Club would then notify all paddlers that attended the paddling sessions that the paddler attended

- To cover persons on property but not part of the group paddlers the Newsletter could be used as a general notification.
- Club should complete peer tracing forms. Cyrus can provide for us.
- Decide if the Halau needs to be shut down for 14 days.

Beach coordinators should ask all paddlers “how are you feeling today”. Excuse anyone who doesn’t feel well or doesn’t look like they feel well.

Masks should be worn from the time paddlers enter the grounds to the time they are ready to paddle in the canoes. Paddlers mask when returning the canoe to shore.

Cyrus will also make signage that will let paddlers know that we are trying to be proactive with our peer tracking in the possibility that a paddler reports a positive COVID-19 test. The signage will ask people to notify the club of a positive test, keep a journal/diary of when you are on our property, and if not a club member but would like to be notified leave your contact information on our web site under “contact us”.

FINANCIAL:

Treasurers’ Report: Vern Bieraugel handed out the monthly Income and Expense Report through 6/30/20. With the lack of new members income is down but with no regattas this year, our expenses are also down. Currently we are showing cash at \$52,300, Mutual Funds at \$47,600 and Merrill Lynch at \$99,900 for a total of \$169,100. Of those funds \$52,000 are held in our specialty programs. Vern also included a breakdown of our specialty funds. Vern contacted Alexis Ching regarding the money held in our Loren Ching fund. She will be drawing some of that money for book expenses.

COMMITTEE REPORTS:

Safety Committee: Tom Campbell reported that the safety committee was working on building out the Table of Contents with the details and creating an incident form and modifying our membership form to say that the member has reviewed the safety procedures. The committee hopes to submit a draft document to the board for review at our September meeting with approval of the document for the membership in October.

Membership Committee: Bill Armer distributed the Visitor Program report. With the club paddling shut down, there are no visitor paddles to report. Currently we have 148 racks in use with a waiting list of 16. Bill asked the board if we would consider an exception to the “No New Membership” moratorium that we passed last month. He received a request for a current paddler to add his wife to his membership. Bill’s question was if that fell under the “no new member” moratorium. It was the consensus of the board that it would fall under the “No new member” moratorium. The board was reluctant to making exceptions since the moratorium will be discussed at our next meeting.

Public Relations/Communications:

Merchandise: Jane Bockus reported that we have a good stock of T-Shirts. Vern asks if we could do an inventory by size and value for our financial report.

Newsletter: Tom Campbell expressed his concern over an article in the Newsletter that could be considered politically based. He quoted our by-laws that indicate that the club does not take a political stance on any issue that does not directly impact the club. Tom wanted to know if there was a review process before the newsletter is broadcast to members. Bill said that he did not feel that the article did not show the club taking a political position, but only showed that some of our paddlers participated in a paddle out.

Noe Campbell said that she is on the Newsletter committee, but has not been included in the process of writing or reviewing the content of the Newsletter. She would like to see a draft of the Newsletter before it is released to be careful that the content doesn't have any political overtones. Bill agreed to forward a draft of the newsletter to her and Kat Wilson (Facebook) before it is published.

Facebook: Peter Lasich reported that we have been gaining membership to our Facebook page. Kat Wilson is doing a great job with the content.

Website: Jody Wheeler reported that Tim Robertson had the Booking application live and appears to be working. Members have been signing up for next week's paddle sessions. There was some confusion from members on where the booking application was on the site. Kat posted the instructions on our Facebook page.

Halau and Grounds: Jody received an email for David Case saying that he felt the grounds could use a cleanup, asked about sanitary needs and reported a leaking standpipe on the south wall. Vern and Terry said they could organize a cleanup with limited people working in each area. Terry and Vern will check on bathrooms are open.

Canoes and Equipment: Vern would like to increase the insurance coverage on the MakaniKai from \$80,000 to \$100,000. The insurance company needs a letter to verify the value. It was suggested that we get a letter from Bobby Puakea who was one of the original builders of the canoe to verify the value. Bill suggested that we compose the letter and review it with Bobby and have him sign it.

Vans: Vern talked to the insurance company and they will not let you drop liability and carry only comprehensive insurance even though the vans are not being used. So our choice would be to continue the insurance as is or take off the plates and drop the insurance. Currently the vans are in a storage area. We could save money if we could find someone to store the vans on their property. Terry said he could store one van. Bill said he would put out a request for van storage in our next Newsletter. This would save the club the cost of the storage.

Youth Education and Cultural Awareness: Noe reported that youth education was on hold with the lack of a racing season. Other cultural awareness activities have included articles on our Facebook page and some cultural awareness done on rigging the canoes. There has been some interest from paddles to continue the cultural education sessions perhaps using Zoom. Noe will look into this.

NEW BUSINESS:

By-Laws Review Committee: The need to review the by-laws has been pointed out on a couple of occasions this year. Terry appointed Tom Campbell, Jody Wheeler, Jane Bockus and Ramona Crivello to the committee and asked that amendments be ready for the General Membership meeting.

ADJOURNMENT: Meeting adjourned at 9:13 a.m. The next meeting will be August 14th at 6:30 a.m. at the Halau.

